

**FACULTY OF SOCIAL SCIENCES**  
**B.A. / B.SC (CBCS) I - Semester Examination, February / March 2023**  
**Subject: Public Administration**  
**(DSC) Paper – I: Basics of Public Administration**

Time: 3 Hours

Max. Marks: 80

**PART – A**

Note: Answer any five questions.

(5 x 4 = 20 Marks)

1. Explain the term Public Administration.
2. Discuss the relationship between Public Administration and Law
3. Describe Saptanga Theory
4. Discuss the principles of Scientific Management.
5. What are the assumptions of Theory X?
6. Explain the outcomes of Hawthorn studies.
7. What is Social Justice Approach?

**PART – B**

Note: Answer all the questions.

(5 x 12 = 60 Marks)

8. (a) Explain the role and importance of Public Administration in modern state.  
(OR)  
(b) Highlight the historical milestones in development of Public Administration.
9. (a) Analyze the relationship between Public administration and Economics  
(OR)  
(b) "The study of Psychology is important to understand the study of Public Administration" examine
10. (a) Briefly explain Gulick's and Urwick's principles of Organization  
(OR)  
(b) Explain max Weber's views on Bureaucracy.
11. (a) Discuss the stages involved in Simon's decision-making model  
(OR)  
(b) Critically evaluate "the hierarchy of needs" theory of motivation.
12. (a) Discuss F.W Riggs contribution to Administrative Ecology.  
(OR)  
(b) Write an essay on Jyothirao Pule.

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FACULTY OF SOCIAL SCIENCES  
B.A. II-Semester (CBCS) Examination, May/June 2018

Subject : Public Administration

(DSC) Paper – II : Development Dynamics and Emerging Trends

Time : 3 Hours

Max. Marks: 80

PART – A (5 x 4 = 20 Marks)  
(Short Answer Type)

Note : Answer any FIVE of the following questions.

- 1 Importance of Comparative Administration.
- 2 Define Development Administration.
- 3 Important aspects of New Public Administration (Minnow Brook II)
- 4 What is Public Choice Approach?
- 5 Features of New Public Management.
- 6 Importance of Public Policy.
- 7 Role of Public Service in Telangana State.
- 8 Features of Globalization.

PART – B (5 x 12 = 60 Marks)  
(Essay Answer Type)

Note: Answer ALL from the following questions.

- 9 (a) Define Comparative Administration. Discuss its origins.  
OR  
(b) Explain the scope of Development Administration.
- 10 (a) Write an essay on Minnow Brook Conference (1968).  
OR  
(b) Write a note on Minnow Brook III Conference.
- 11 (a) Discuss the meaning and basic assumptions of Public Choice Theory.  
OR  
(b) Explain the salient components and features of New Public Management.
- 12 (a) Define Public Policy. Discuss the relationship between Politics and Public Policy.  
OR  
(b) Critically examine the role of Civil Services in the development of Telangana.
- 13 (a) Define Globalization. Explain its features.  
OR  
(b) Explain the impact of Globalization on Public Administration.

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Code No: E-8363

**FACULTY OF SOCIAL SCIENCES**  
B.A / B. Sc. (CBCS) III Semester (Regular) Examination, January 2023  
Subject: Public Administration  
(DSC) Paper – III: Union Administration

Time: 3 Hours

**PART – A**

Max. Marks: 80

Note: Answer any five questions.

(5 x 4 = 20 Marks)

1. Saptanga theory
2. Describe briefly about the fundamental duties
3. Inter-state council
4. NITI Aayog
5. Zonal Council
6. Government Company
7. Disinvestment

**PART – B**

Note: Answer all the questions.

(5 x 12 = 60 Marks)

8. (a) Explain the features of Mughal administration.  
(OR)  
(b) Explain the changes introduced in the administrative system of India after independence.
9. (a) Explain salient features of Indian Constitution.  
(OR)  
(b) Narrate the powers and functions of the Prime Minister of India.
10. (a) Explain the powers and functions of the President of India.  
(OR)  
(b) Describe the organisational structure and functions of cabinet secretariat.
11. (a) Examine the role of All-India Services in indian administration.  
(OR)  
(b) Discuss the Centre-state administrative relations.
12. (a) Examine the role of Comptroller and Auditor General of India(C&AG) in administration.  
(OR)  
(b) State the powers and functions the Election Commission of India.

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FACULTY OF SOCIAL SCIENCES  
B.A. IV-Semester (CBCS) Examination, September / October 2021

Subject: Public Administration  
(DSC) Paper – IV: State Administration

Time: 2 Hours

PART – A

Max. Marks: 80

Note: Answer any three questions.

(3 x 4 = 12 Marks)

- 1 Nizam Administration
- 2 Chief Minister
- 3 General Administration Department
- 4 Municipal Administration
- 5 Administrative Reforms
- 6 T.S. I PASS
- 7 Transparency in Administration

PART – B

(4 x 17 = 68 Marks)

Note: Answer any four questions.

- 8 Give an account of Administrative Reforms initiated after the state formation.
- 9 Explain the discretionary powers of Governor with suitable illustrations.
- 10 Discuss the functions of State Secretariate.
- 11 Discuss the challenges of local governance and suggest measures to strengthen it.
- 12 Explain the reasons for failure of Administrative Reforms in India.
- 13 What are recommendations of the Second Administrative Reforms Commission? Explain.
- 14 How e-governance can be used to combat corruption in administration?
- 15 Discuss the principles of ethics in Administration.
- 16 Identify problems in the implementation of Right to Information Act.
- 17 Need for Judicial control over Administration? Explain the methods of control.

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Code No. E-8369

**FACULTY OF SOCIAL SCIENCES**

**B.A/B.Sc. (CBCS) V Semester Examination, December 2022 / January 2023**

**Subject: Public Administration**

**(DSE) Paper – V (A): Human Resource Management**

**Time: 3 Hours**

**Max. Marks: 80**

**PART – A**

**Note: Answer any five questions.**

**(5 x 4 = 20 Marks)**

1. Job design
2. Types of Promotion
3. Objectives of compensation management
4. Methods of performance appraisal
5. Steps in competency mapping
6. Sensitivity training
7. Explain the problems in Rightsizing

**PART – B**

**Note: Answer all the questions.**

**(5 x 12 = 60 Marks)**

8. (a) Discuss the scope and importance of human resource management.  
(OR)  
(b) Discuss the importance of Human resource planning.
9. (a) Explain the concept of pay and its components.  
(OR)  
(b) Discuss the merits and demerits of direct and indirect recruitment.
10. (a) Discuss the traditional and modern methods of performance appraisal.  
(OR)  
(b) Explain the objective and types of training.
11. (a) Write an essay on interpersonal skills.  
(OR)  
(b) Explain the guidelines for effective employees grievance solution.
12. (a) Explain the main features of Total quality management.  
(OR)  
(b) Explain the importance of Human resource audit.

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**FACULTY OF SOCIAL SCIENCES**  
**B.A. / B.SC (CBCS) VI Semester (New) Examination, June / July 2022**  
**Subject: Public Administration**  
**(DSE) Paper – VI A, Financial and Material Management**

Time: 3 Hours

Max. Marks: 80

**PART – A**

Note: Answer any five questions.

(5 x 4 = 20 Marks)

1. E-Procurement
2. Logistic Management
3. Inventory Management
4. Meaning of Budget
5. Importance of storage
6. Estimates committee
7. Consolidated fund

**PART – B**

Note: Answer all the questions.

(5 x 12 = 60 Marks)

8. (a) What is the scope of financial administration ?

(OR)

(b) Discuss the functions and role of ministry of finance in India?

9. (a) Briefly describe the role and functions of comptroller and Auditor general of India ?

(OR)

(b) Explain the principals of Budget?

10. (a) Discuss the role of parliamentary financial committees ?

(OR)

(b) Discuss the stages of enactment of budget?

11. (a) Explain the scope of Materials management ?

(OR)

(b) Explain the list of the secondary objectives of Material management?

12. (a) Discuss about the Godowns and warehouses ?

(OR)

(b) Write about the principles and methods of procurement?

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Faculty of social Sciences

B.A SEMESTER-IV

Subject: PUBLIC ADMINISTRATION  
SEC-4: Techniques of Office Administration

Max.Marks:40

Time: 1 1/2 Hour

PART-A(2 X 5=10 Marks)

(Short Answer Type)

NOTE: Answer any TWO of the following questions

1. Write a short note on Work Study
2. Meaning of office Management
3. Meaning and objectives of Management by Objectives
4. Discuss about Work Measurement

PART-B(2 X 15=30 Marks)

(Essay Answer Type)

NOTE: Answer any TWO of the following questions

1. What is Office Supervision. Discuss in detail about the steps involved in Office Supervision.
2. Write an essay on Staff Welfare.
3. Discuss briefly about the meaning and objectives of Work study and Work Simplification.
4. What are Office Management issues faced by Government organisations .

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