

OFFICE OF THE PRINCIPAL



TELANGANA SOCIAL WELFARE RESIDENTIAL DEGREE
& PG COLLEGE FOR WOMEN IBRAHIMPATNAM
AT ANKUSHAPUR



College Code: 61527

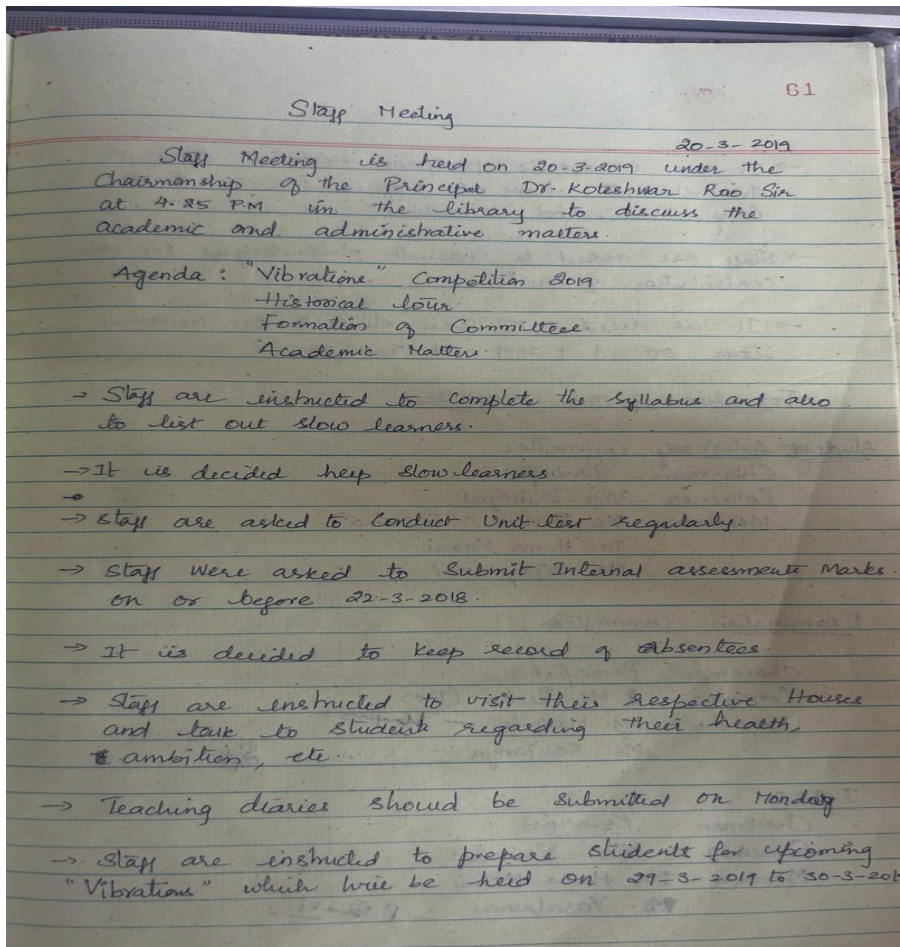
OU College Code : 2814

PRINCIPAL Dr H Radhika Mcom, MBA, NET, SET, Ph.D

E-mail:prl-rdc-ibpm-swrs@telangana.gov.in
9121004526

Mobile No.:

Academic year wise staff committee:2019 -2020



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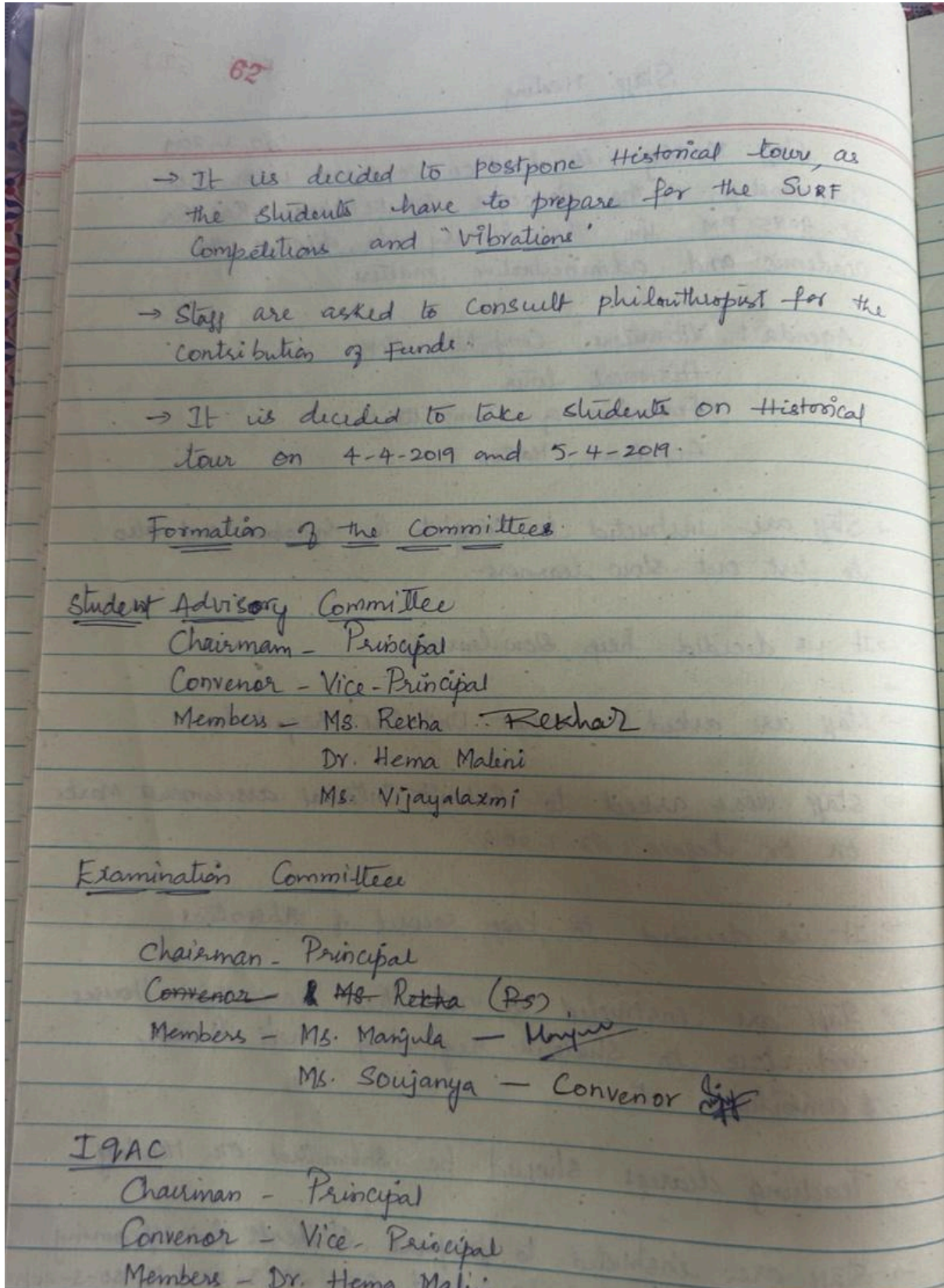
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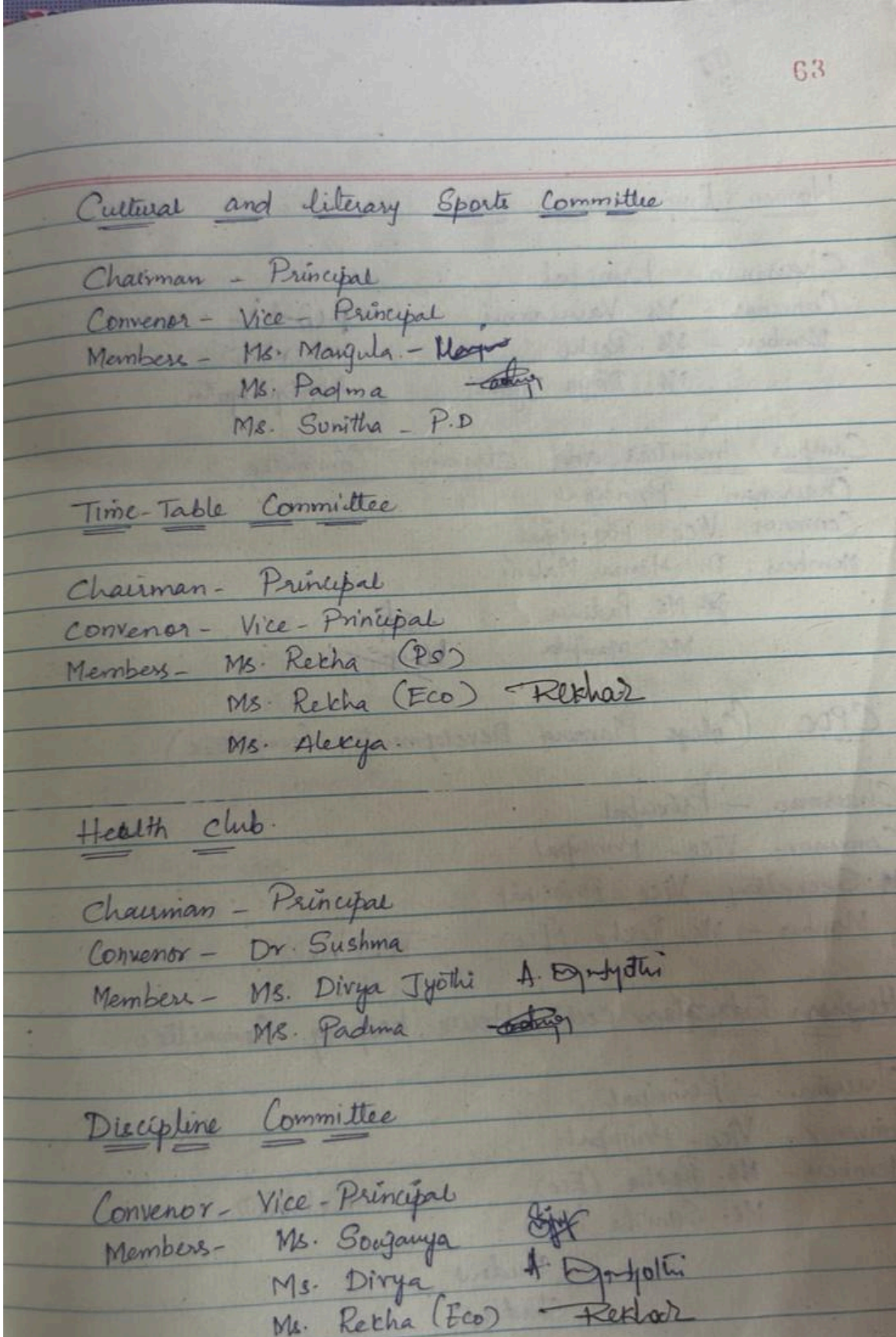
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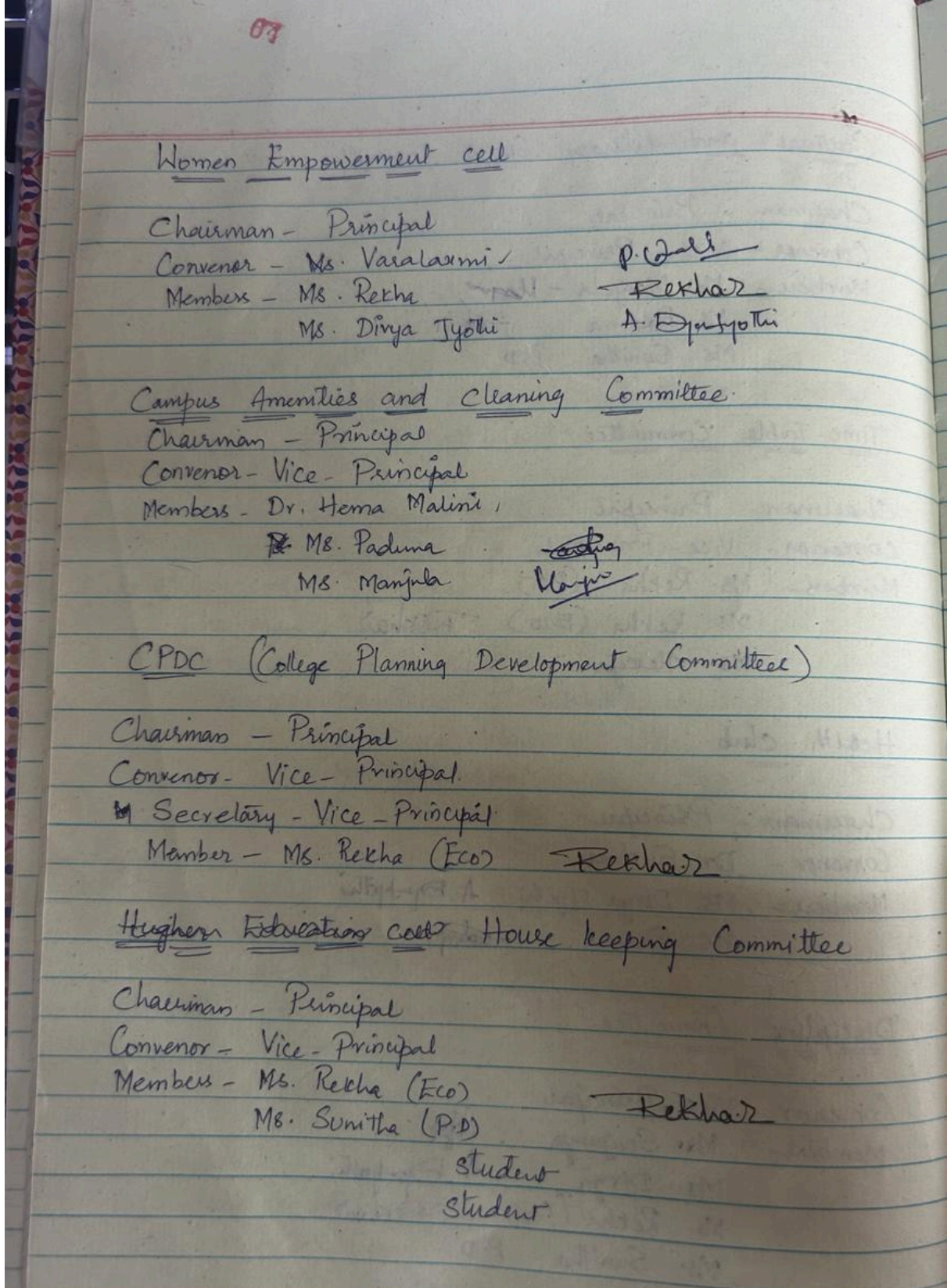
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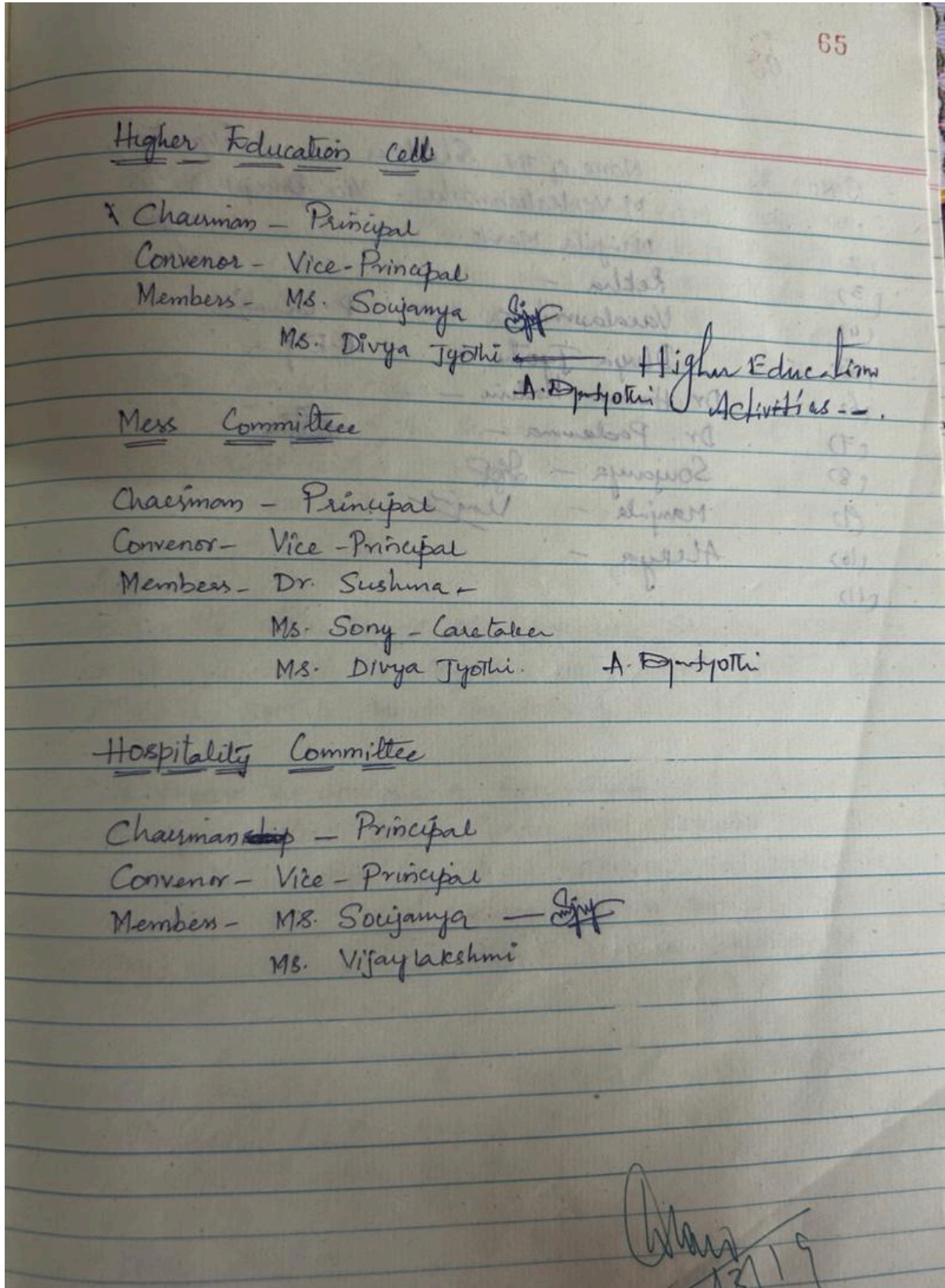
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Minutes of the Meeting

dt:

A meeting was convened in the Principal Chamber to discuss and resolve the following.

Agenda: Constitution of Committee.

The following Committee is constituted:

(1) Student Advisory Committee - Principal - chairman.
Vice-chairman - Vice-Principal
Convener - M. Manjula
Member - Girija.

(2) Examination Committee:
(1) Controller - Rekha Rathod
Members - Sujatha
Manasa Manohari
Nurta.

(3) Cbic - Divya Jyothi
Soujanya
Manjula.

(4) DAR - Coordinator - Vijaya Lakshmi
Girija
Sujatha

(5) Mess Committee - Rajitha
Rekha
Jhansi

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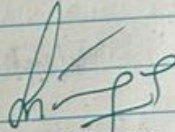
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7. Cultural and Literary Committee :

Dr. Padma
Vijayalakshmi
Manjula

8. Sports - Maheshwari
Divya Jyothi
Jhansi.


Center Code
IBRAHIMPATNAM
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2020 – 2021

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Date 27/3/24

A meeting was convened in the Principal chamber under the chairmanship of Sri. E. Lakshmi Narayana to decide the committee members for annual verification. The committees are as follows:

- Electrical - Manjula Hanik, Sujatha
- Electronics - Rekha Rathod, Alekhyia
- Furniture - Vijaya, Lalitha
- Amenities - Padamma, Varaja, Sreelatha
- Mess - Hemamalini, Baby, VishnuPriya
- Stationary (Students) - Soujanya Neeraja, Lalitha
- Stationary (Office) - Soujanya, Varaja
- Sports - PD, Vijaya Lakshmi - Rahul PD
- Health & Sanitation - H.S, Varalakshmi
- S-Mall - Divyajyothi, Bindu
- Library - Librarian, Dr. Padmarathi, Sujatha, Alekhyia.

Principal

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2021 – 2022

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Minutes of the Meeting Date: 01-7-2021

A meeting is convened in the Principal's chamber on 01-7-2021 at 2.30 P.M. under the chairmanship of Sri Lakshminarayan Sir - Principal

Agenda: ZCO Meeting on the forthcoming Exams. / Formation of committee

The following points were discussed by the Principal and Staff:

- All the staff are instructed to call all the second and final years students before 4.07.2021 without fail for Exams.
- Examination Incharge should submit the O.V. Exam Time-table.
- As per the O.V, 50% of choice is given to students due to pandemic, so staff should prepare the students thoroughly.
- ^{Men} As the contractor denied cooking to our students, so, it is decided to send the students to Budvel college and Duty Teacher should take the choice students to Budvel. And maintain discipline.
- Staff should be ready with Research projects and should prepare 3 minutes video for the benefit of students.

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→ Staff should conduct plan webinar in the concerned subjects.

→ All the Home parents should take the responsibility of the ^{distribution} Hall-Tickets.

→ In ^{Months} two, Our college will be shifted to Saroor Nagar along with Law College.

It is decided to constitute the following committee:

Incharge

Members

1. Vice-Principal - Ms. Rekha Rathod
2. CGC Coordinator - Ms. T. Vijayalakshmi
3. DAR/Place ^{ment} - Ms. Yaralaxmi P. Jaha
4. FASTE - Examinations - Dr. Hema Malini
5. Sports - Ms. Maheshwari
6. Placements - Ms. Yaralaxmi P. Jaha
7. Research Committee - Dr. Padmarathi
8. Magazine - Dr. Padmarathi and ^{Members} Mangula
9. NSS - Ms. Rekha
10. Life Skills / ^{GIPI} Mangula - ^{Magin} Mangula and ^{Magin} Mangula
11. Santhubai Pule Society - Ms. Mangula and ^{Magin} Mangula
12. IPAC - Ms. Soujanya, Baby
13. COP, ^{8.5.2020} Ms. Soujanya
14. Girl Boss - Ms. Divya Jyothi
15. Financial Literacy - Dr. Hema Malini
16. Business Ideation - Ms. Rekha
17. Sabata & Task - Ms. Sujatha, Baby
18. Youth Parliament / MUN - Ms. Lalitha

Magin - Ms. Divya Jyothi
Rekha

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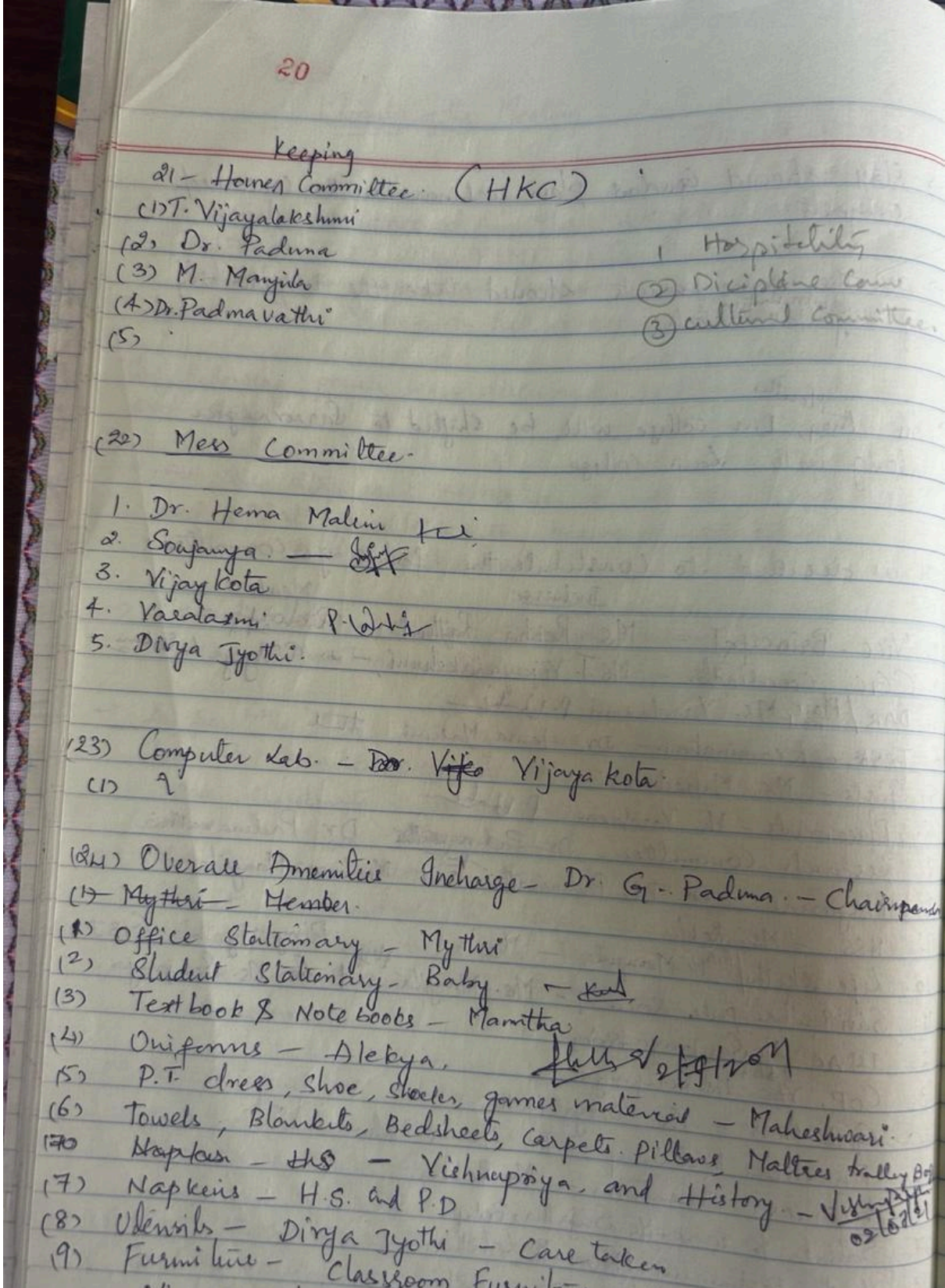
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10. Electricale - Vasalaxmi (8) Sam Mall -
11. Electronic - Vijayakota. (9) IPAC -
R.

List of Members

(1) CGC - Member 1) Dr. Padma
(2) Baby
(3) Vishnu Sreelatha.

(2) IPAC DAR - 1) Divya Jyothi
(2) Dr. Hema ^{Matin}
(3) Vijaya kota
(4) Vijayalaxmi

(3) Examinator - 1) Divya
(2) ~~Vishnu~~ Sreelatha

(4) Research Commiltee - 1) Dr. Padmarathi
(2) Dr. Hema Matin
(3) P. Vijaya .P.S.
(4) Manjula

5) Magazine - Manatha.
Manjula
Vijayalakshmi
Dr. Padma.

(6) NSS - P.D
Vasalakshmi

Boys
#21
G.B.A - Vishnu Praje

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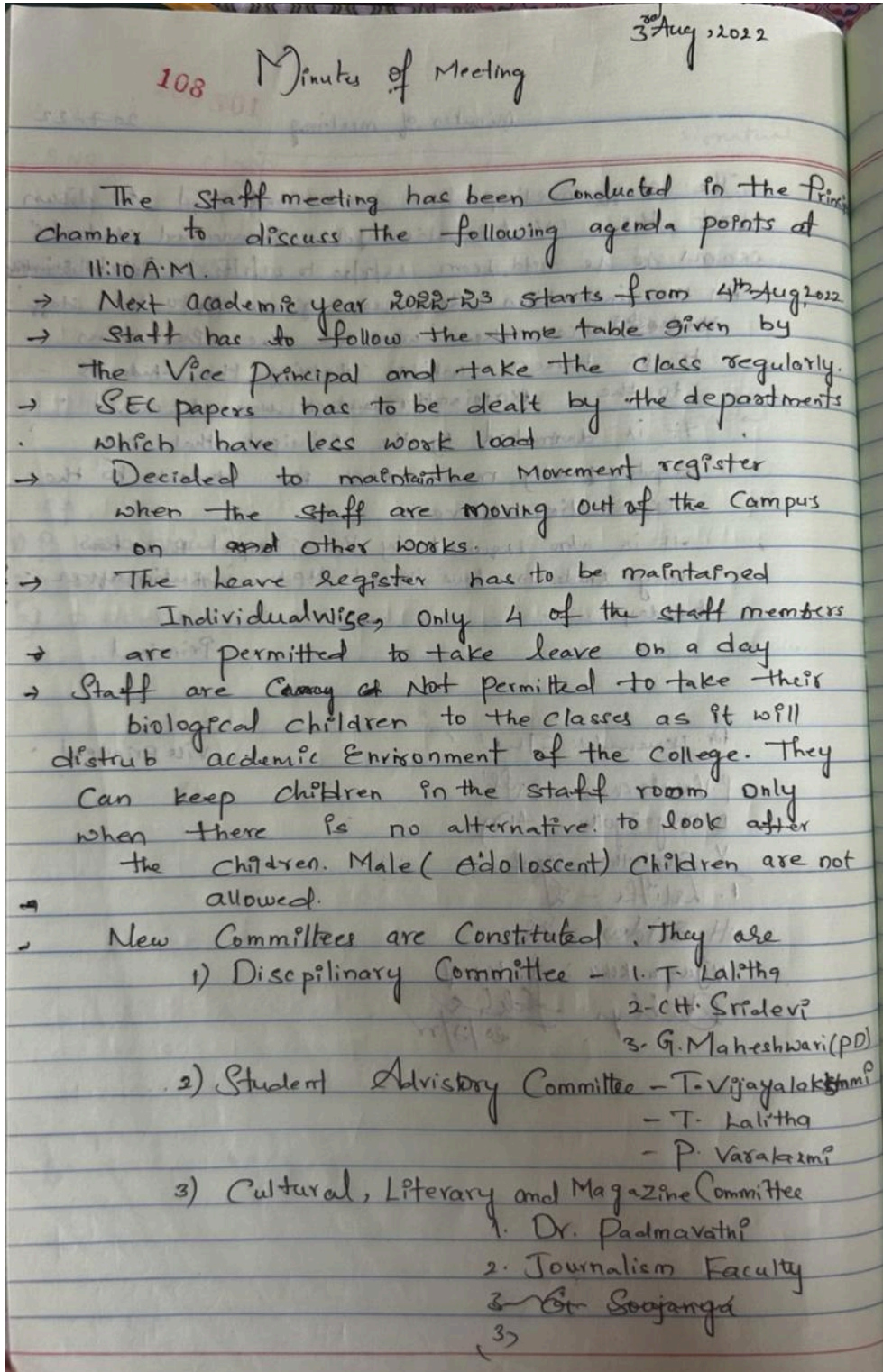
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Sports Committee - 1. PD. (G. Maheshwari)
2. Dr. Padmamma

Library Committee - J. Mamatha
M. Neeraja

Time-Table Committee - 1. Vice principal
- 2. A. Divya Jyothi
3. M. Neeraja

Club Activities Committee - 1. G. Soujanya
2. Dr. Asha Lourdes

Debate Committee - 1. Dr. Padmarathi
2. T. Vijaya Lakshmi
3. K. Vijaya

Night Duties Committee - 1. Dr. Padmamma
2. Dr. Asha Lourdes
3. Neeraja

Life Supporting Group - 1. P. Varalaxmi
2. Y. Sreelatha
3. T. Alekhya

→ Teachers have to elect or Nominate Teaching Assistants do monitor the class in their Absence

Principal 3/8/22
Vice Principal
6.1

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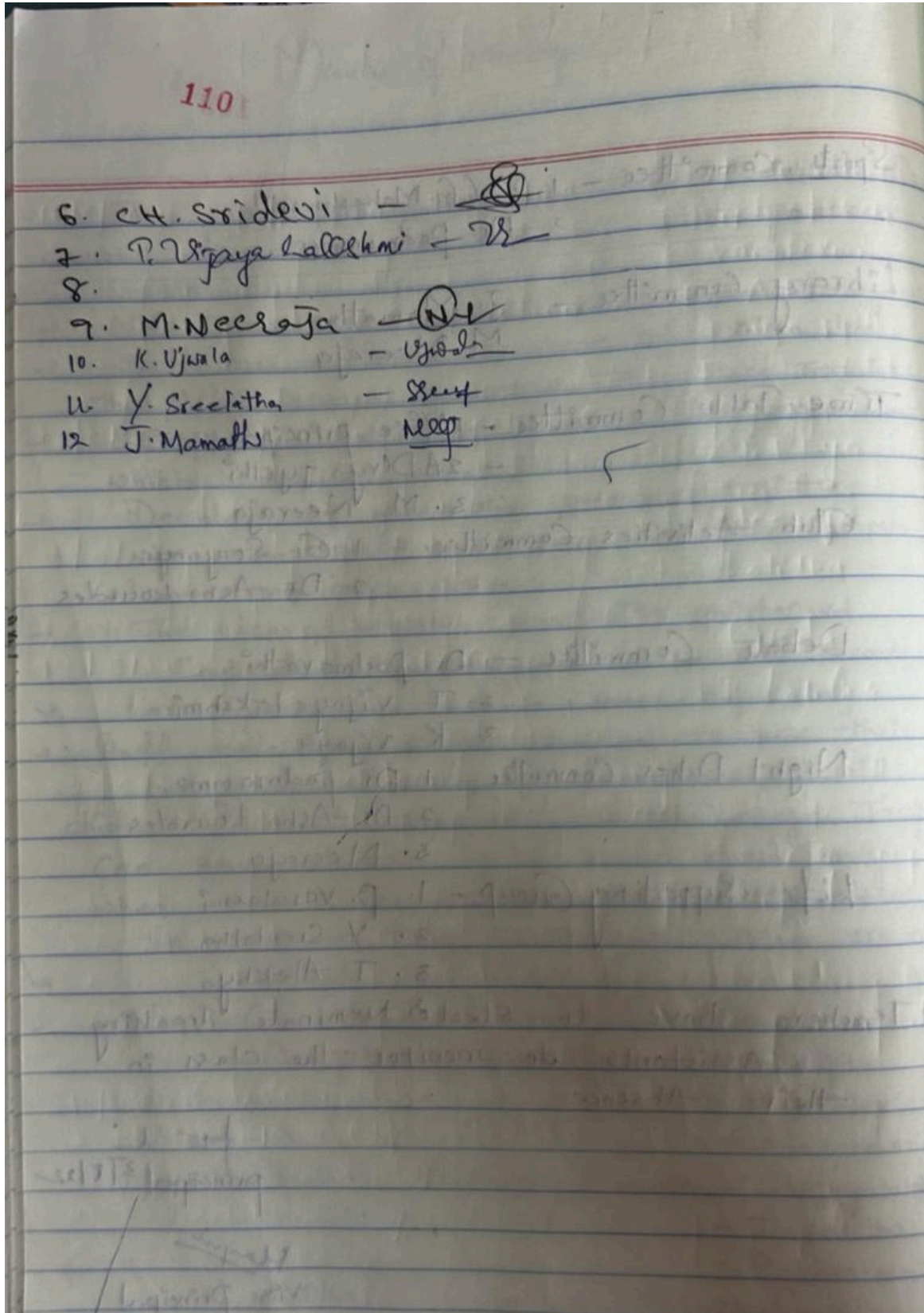
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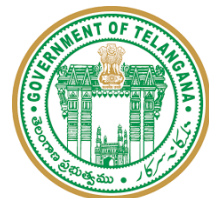
Staff Committees:

The following committees have been constituted for the academic year 2023-2024 with the following incharge members of the concerned committees are instructed to sign against their committees.

S.N o.	Name of the Committee	Incharge/ convener	Member 1	Member 2	Member 3
1	(CGC)Carrer Guidance Cell	A.Divya jyothi	vijayalakshmi	Lalitha	
2	Examinations branch	Dr.padmamma	M. Neeraja	V. Amani	
3	(DAR)Departm ent of alumina relations	M.Manjula	Madhavi		
4	IQAC Internal quality assesment	Dr. Vijaya kota			
	1 st Criteria	Dr.M.Neeraja	G. Soujanya		
	2 nd Criteria	P.Varalakshmi	Dr. P.Hemamalini	A.Divya jyothi	
	3 rd Criteria	Dr.D.Padmava thi	V.Amani	K.Jyothi	
	4 th Criteria	M.Manjula	Mamatha	Srujana deepthi	
	5 th Criteria	T.Vijayalaksh mi	Dr.G.Padmamma		
	6 th Criteria	R. Rekha	T. Lalitha		
	7 th Criteria	K. Ujwala	Madhavi		
5	Students amenities &	Dr.M.Neeraja			
6	sanitary office & students	P.Varalakshmi			
7	Researcha and Magazine	Dr.P.Hemamali ni	Dr.D.padmavathi		
8	Library	T.Vijayalaksh mi	Mamatha		
9	Small	T.Vijayalaksh mi	K.Ujwala		



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10	NSS	Rekha Rathod	K.Jyothi		
11	Special camps & programmes	K.Ujwala	Srilatha	Madhavi	
12	Sports	PD Y.Jyothi	Varalakshmi	K.Jyothi	
13	Grievances & Redressal	Dr.P.Hemamalini	G.Soujanya	Dr.D.Padmavathi	Rekha Rathod
14	Timetable	Rekha Rathod	Yamini	Amani	
15	Students advisory committee	P.Varalakshmi	Madhavi	Pruthvirani	
16	Debate coordinator	Dr.D.Padmavathi	Lalitha		
17	Anti ragging cell	Dr. Hemamalini	G.Soujanya	Dr. D.Padmavathi	K.Jyothi
18	Disciplinary committee	Y.Jyothi(P.d)	J.Mamatha(Librarian)	Rekha Rathod	4. Lalitha
19	SC/ST cell	Dr.Vijaya kota	Rekha Rathod	T.Lalitha	K.Madhavi
20	Furniture	M.Manjula			
21	Electricity	P.Varalakshmi	Mamatha		
22	Electronics & computers	K.Ujwala	Y.Srilatha		
23	Club Activity	Rekha Rathod	Ch. Sridevi		
24	French class coordinator	Srujana deepthi	Prudhvi rani		
25	TASK	V.Amani	Prudvi rani		
26	General stock entry	Dr.M.Neeraja			
27	Cultural committee	T.Lalitha	P.Varalakshmi		



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28	Literacy Committee	Dr. D.Padmavathi	Ch. Sridevi	K.Ujwala	

Principal

H Radhika

PRINCIPAL
TELANGANA SOCIAL WELFARE RESIDENTIAL DEGREE & PG COLLEGE
FOR WOMEN IBRAHIMPATNAM
R. R. DIST-601 556

1. Decoration Committee	— Mamatha Sridevi Secretary — Lahari
2. Cultural committee	— Manjula — Majid Amdani — V. Anil Cultural Secretary — Sravanika
3. Discipline committee	— Y. Jyothi — College Captain — Poojitha College Vice Captain — Asha Sports Secretary — Santoshika
4. Mess committee	— Dr. Padma Ujwala — sws Lalitha

Plc
20/9/23



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HKC :-
① HKC - Convenor - VP - G. Soujanya
② HKC members :-
1. Dr. D. Padmarathi -
2. Rekha - Rughar
3. Uswala - Uswala
4. V. Jayalakshmi - P. Vijaya Lakshmi
5. Dr. Padmamma - Dr. Padmamma

Mess Committee :-
① Mess Committee ~~Members~~ Convenor - Principal - Dr. P. Hemal
② Mess Members :-
1. Varalakshmi - P. P. P.
2. Divya Jyothi - A. A.
3. Manjula - Manjula
4. Neeraja - N.
5. Dr. K. Vijaya - K. Vijaya

Principal



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Non- teaching staff committee :

S.No.	Name of the Employee	Designation
1	R. Chandramouli	Accountant/ Data entry operator
2	T. Mytreysi	Record Assistant
3	T.Rajitha	Health Supervisor
4	Ch.Shalini	Assistant caretaker
5	D. chandra shekar	Office subordinator
6	Ch.Vinod kumar	Office subordinator
7	M. Bujji	Watchmen
8	Ch.Shekar	Electrician

Principal

H Radhika

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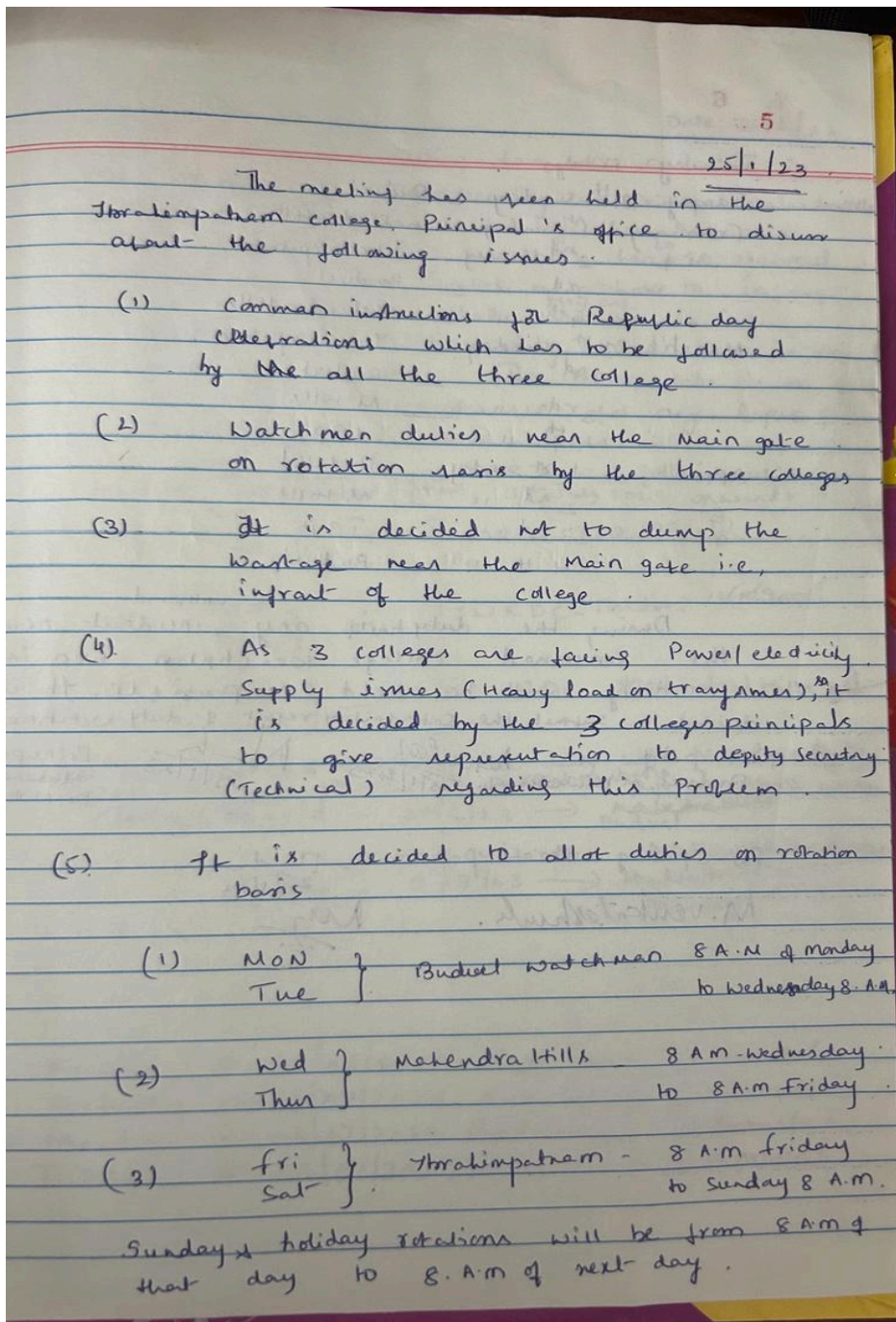
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Meeting Minutes of Non-teaching staff:





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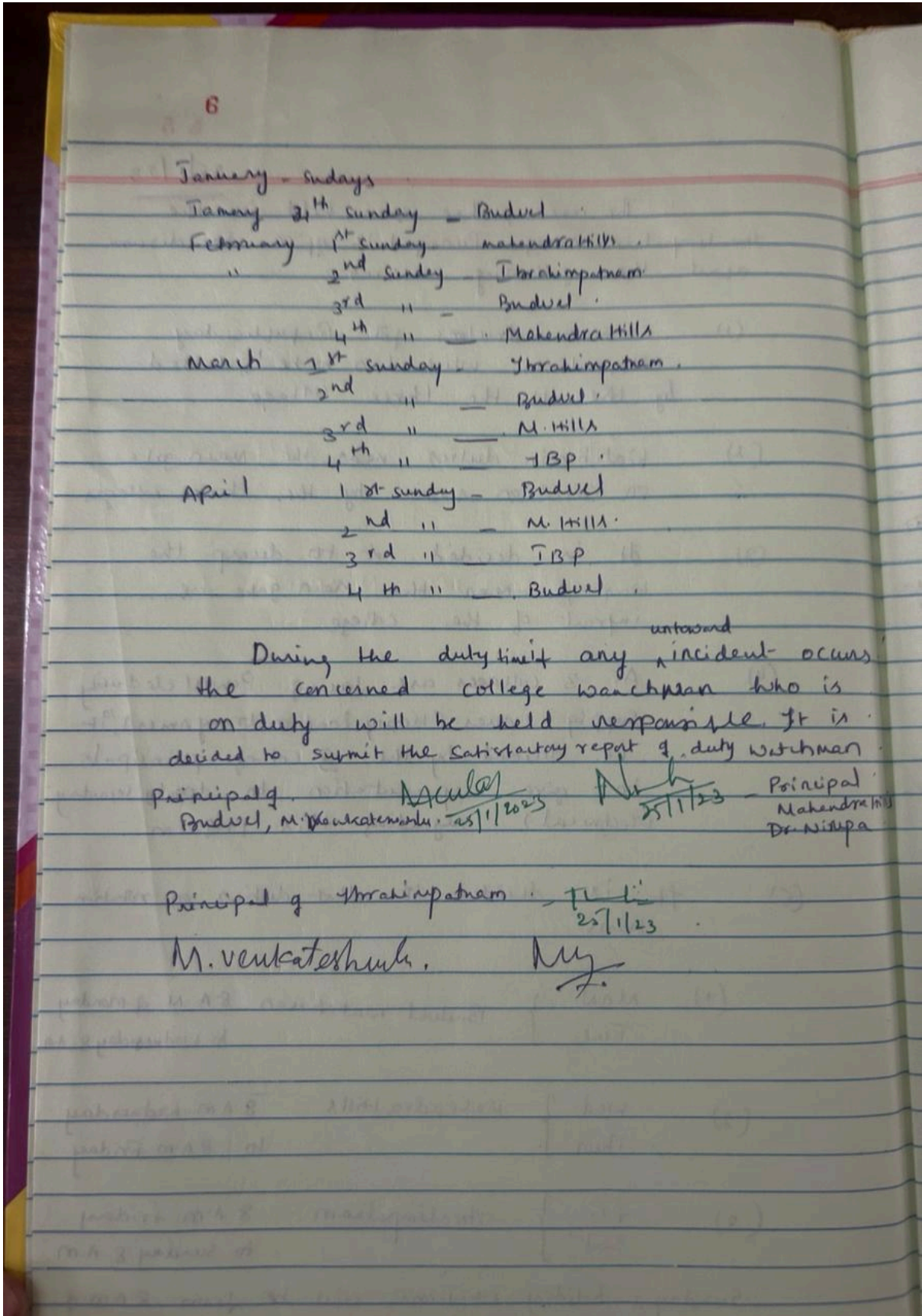
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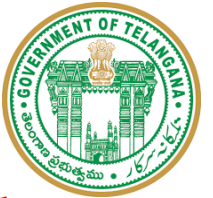
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Date: 26/6/23

The Principals meeting has been conducted in the presence of Joint secretary cum principal, mahendrabills college. It is decided by the principals that the Gate duty rotation has to be changed periodically. The watch men have to inform well in advance that who is having Sunday duty / Holiday duty and sign in the gate duty register. The person who is on duty is held responsible for any lapse of security if any issue happens.

The Gate rotation is as follows which will be implemented from 1st July 2023 onwards.

Mon	}	→	TSWRDC - TBP MRW
Tue			
Wed	}	-	TSWRDC - Budvel
Thur			
Fri	}	→	TSWRDC - Mahendrabills
Sat			

AND The Sundays & Holidays, the duty will be done by: Three colleges Watch men on rotation basis.

(Holiday) Bakrid - 29/6/23 → All the three colleges
 Mahendrabills
 Budvel

Sunday - 2/7/23 → All the three colleges
 Mahendrabills
 Mahendrabills

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 26/6/23

1. Friday 0=30/06/2023. Gate duty B. Ramalah
2. Saturday 0=01/07/2023. Gate duty B. Ramalah
3. Monday 0=03/07/2023. Gate duty B. Ramalah
4. Tuesday 0=04/07/2023 Gate duty B. Ramalah



**OFFICE OF THE PRINCIPAL
TELANGANA SOCIAL WELFARE RESIDENTIAL DEGREE
& PG COLLEGE FOR WOMEN IBRAHIMPATNAM
AT ANKUSHAPUR**



**College Code: 61527
2814**

OU College Code :

PRINCIPAL Dr H Radhika Mcom, MBA, NET, SET, Ph.D

E-mail: prl-rdc-ibpm-swrs@telangana.gov.in

Mobile No.: 9121004526

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Dt:- 8/9/23.

The meeting has been conducted near the main gate to all the three colleges principals & watchmen. It is decided that the watchmen in duty near the gate must sign in the register during his duty days.

one incident has been noticed on Sunday i.e. on 3/9/23. One stranger was allowed into college ground by the watchman Benjamin on inquiring the three watchmen it was found that the stranger came inside & gave some papers to the student of ^{Andhra} Mahendrakonda.

It is instructed not to allow any parents or strangers during college hours of working days/ nights, only allowed on second Saturdays bet- 11 A.M to 4 A.M.

The watchmen have to check the bags of the students who are coming from outside.

The outside food or food delivery from other agents should be strictly stored at the gate.

If any strangers are observed near the gates it should be brought to the notice of duty lecturer immediately.

If any untoward incident happens the watchman duty is held responsible.

The watchmen who are doing duty near the gate has to clean the area near the gate during their duty days.

K. Lakshmi
V. Vinod Kumar
Ch. Vinod Kumar
DGS

H. Vijayalaxmi
Sculptor
8/9/2023

H. Vijayalaxmi
8/9/23

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PRINCIPAL **Dr H Radhika** Mcom, MBA, NET, SET, Ph.D

E-mail:prl-rdc-ibpm-swrs@telangana.gov.in
9121004526

Mobile No.:

HKC (Conduct regular meetings on requirements in the college)	Dr. P.N. Pushpanjali- Co-ordinator	PG college
	Dr. Indira Prasad,	
	Dr. Anitha	
	Dr. B. Rajitha	
	Dr. Elizabeth	
	B. HimaBindu	
Exam Branch (works related to exams held at college)	Dr. A. Archana - Co-ordinator	
	Dr.Swapna .K;	
	G. Pravallika	
	Dr. Ragini Gupta	
	Dr. B. Rajender	
	D. Christhumani	
	Dr. Ch. Anitha	
Mess (Mess activities supervision including Provisional store and Dining hall)	Care Taker - Co-ordinator	
	Asst Care Taker	
	Dr. B. Rajitha	
	D. Christhumani	
	S. Preethi	
	S. Prathiba	
Research (Plan student's mini projects at college and also regular guest lectures)	Dr. Kavitha - Co-ordinator	
	P. Neelavathi	
	Dr. Pavithra Vani	
	Dr. Shruthi Bayya	
	Dr. G. Lavanya	
	Dr. Kranthi Kumari	

committees:

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9121004526

Mobile No.:

Placements (Organize placements at college)	Dr. P. N. Pushpanjali - Co-ordinator
	Dr. Kranthi kumari
	V.V. Madhavi
	Dr. Ragini Gupta
	Dr. Swapna Kokkerala
Discipline (Responsible for maintenance of discipline in college-programs or events, timings)	Dr. Kranthi kumari - Co-ordinator
	Nazia Khan
	Prathibha. S
	A. Archana
	Dr. G. Lavanya
	Dr. Indira Prasad
Cultural (Organizing cultural activities of all including assembly, flag hoistings, any other event)	Dr. Pavithra Vani - Co-ordinator
	S. Preethi
	A. Renuka (PD)
	P. Neelavathi
	G. Pravallika, D. Vaishnavi,
Hospitality (Making related arrangements for all events)	Dr. Elizabeth. K - Co-ordinator
	Dr. B. Rajender
	Dr. Kavitha
	B. Hima bindu
	S. Prathibha

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9121004526

Mobile No.:

**FLOOR INCHARGES (Responsible for maintenance of cleanliness
in college)**

Ground Floor	Dr. G. Lavanya
	Dr. Ragini Gupta
	Care Taker
	Asst Care Taker
First Floor	Dr. Nazia Khan
	Dr. Rajender
Second Floor	P. Neelavathi
	G. Ramya
	D. Sravani
Third Floor	Dr. Rajitha
	G. Pravallika
Fourth Floor	Dr. N. Indira Prasad
	D. Vaishnavi
Health Supervisor : V. Swarupa will be additional incharge for all the floors	

Principal

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