

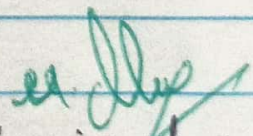
3.11.2022

Departmental Meeting is conducted to discuss
Spot Admissions for the forthcoming academic year.

- Checklist for admissions is prepared.
- Procedure for SPOT Admissions.

Belle [Dr. Kramli Bethan]
Head, dept of English

Faculty
1) Elizabeth
2) P. Neelavathi
3) D. Cheriyan


Principal

20.2.2023.

Departmental Meeting is conducted to discuss the

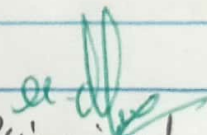
- progress of the syllabus.
- Announce - Exam Schedules
- Preparation for Seminars
- Motivating 1st year newly joined students to cope with the course

Belle [Dr. Kranthi Betham]

Head, dept of English.

Faculty :

- 1) Elizabeth
- 2) P. Neelavathi
- 3) Chon's thumay


Principal

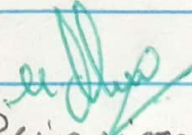
23.3.2023.

Departmental Meeting is conducted to discuss the following

- Allotment of supervisors to guide student seminars and Projects
- Monitoring the status of the selection of topics.
- Monitoring and guiding students in basic computer skills.

Bellur (Dr. Keanthi Betham)
Head, Dept. of English.

Faculty
1) Elizabeth
2) P. Neelavathi
3) Christhuma


Principal.

28.8.23.

Departmental Meeting is conducted to discuss the CCE Model of evaluation. As per the recommendations of the university the following changes are implemented in the evaluation of internal assessment.

- Marks to be awarded for 100% Attendance
- Quizzes, Group Discussions, posters
- mini projects, term papers to be considered as modes of assessment.
- Increase in weightage for internal assessment.

Bellek [Dr. Kranthi Beltham]
Head, department of English

Faculty

- 1) Elizabeth
- 2) P. Neelavathi
- 3) Chennithumari

ee. d. s.
Principal.